

## APPLICATION FOR EMPLOYMENT

*It is the policy of J&J Steel Co. to provide equal employment oppurtunitues to all applicants and employees without regard to any legally protected status such as race, color, religion, gender, national origin, disability or veteran status.*

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### PERSONAL INFORMATION

DATE:

FIRST, MIDDLE, LAST NAME:

PHONE:  SOCIAL SECURITY NUMBER:

ADDRESS:

ARE YOU PREVENTED FROM LAWFULLY BECOMING EMPLOYED IN THIS COUNTRY BECAUSE OF VISA OR IMMIGRATION STATUS?  
 YES  NO

ARE YOU AT LEAST 18 YEARS OF AGE?  YES  NO

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### EMPLOYMENT DESIRED

POSITION:

AVAILABLE TO START:  DESIRED SALARY:

ARE YOU CURRENTLY EMPLOYEEED?  YES  NO

IF YES, MAY WE INQUIRE OF YOUR PRESENT EMPLOYER?  YES  NO

HAVE YOU APPLIED TO THIS COMPANY PREVIOUSLY?  YES  NO DATE:

REFERRED BY:

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### EDUCATION

HIGH SCHOOL ATTENDED:  LOCATION:

NO. OF YEARS ATTENDED:  DID YOU GRADUATE?  YES  NO GED?  YES  NO

COLLEGE ATTENDED:

NO. OF YEARS ATTENDED:  DID YOU GRADUATE?  YES  NO

DEGREE OBTAINED / SUBJECTS STUDIED:

TRADE OR BUSINESS SCHOOL:

NO. OF YEARS ATTENDED:  AREAS OF STUDY:

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## EMPLOYMENT HISTORY

EMPLOYER NAME:  JOB TITLE:

SUPERVISER NAME:  DATES EMPLOYED:

PHONE:  REASON FOR LEAVING:

ADDRESS:

EMPLOYER NAME:  JOB TITLE:

SUPERVISER NAME:  DATES EMPLOYED:

PHONE:  REASON FOR LEAVING:

ADDRESS:

EMPLOYER NAME:  JOB TITLE:

SUPERVISER NAME:  DATES EMPLOYED:

PHONE:  REASON FOR LEAVING:

ADDRESS:

WHICH OF THESE JOBS DID YOU LIKE BEST?

WHAT DID YOU LIKE MOST ABOUT THIS JOB?

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## GENERAL

PLEASE LIST SKILLS AND QUALIFICATIONS YOU POSSESS FOR THE POSITION FOR WHICH YOU ARE APPLYING:

U.S. MILITARY OR NAVAL SERVICE:  RANK:

PRESENT MEMBERSHIP IN NATIONAL GUARD OR RESERVES:

WILL YOU CONSENT TO A MANDATORY CONTROLLED SUBSTANCE TEST?  YES  NO

HAVE YOU EVER BEEN CONVICTED OF A FELONY OR MISDEMEANOR?  YES  NO

IF YES, PLEASE STATE THE NATURE OF THE CRIME(S), WHEN AND WHERE CONVICTED AND DISPOSITION OF THE CASE:

*(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The date of the offense, the nature of the offense, including any significant details that affect the description of the event, and the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.)*

*Please continue to next page*

*I certify that all the information submitted on this application is true and complete, and I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected and, if I am employed, my employment may be terminated at any time.*

*In consideration of my employment, I agree to conform to the company's rules and regulations, and I agree that my employment and compensation can be terminated, with or without cause, and with or without notice at any time, at either my or the company's option. I also understand that I agree to the terms and conditions of my employment may be changed, with or without cause, and with or without notice, at any time by the company. I understand that no company representative, other than its president, and then only when in writing and signed by the president, has any authority to enter into any agreement for employment for any specific period of time, or to make any agreement contrary to the foregoing.*

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_